

UNAPPROVED
PEAK TO PEAK MOUNTAIN CHARTER
Regular Meeting of the Board of Directors
19009 Cerro Noroeste Rd., Pine Mountain Club, CA 93222
5:00 p.m.
Thursday, March 23, 2017

Call to Order – Time: 5:02 p.m. A motion was made by Nancy Dudley, and seconded by Rob Carruth, to call the meeting to order at 5:02 p.m. There were 4 ayes.

Flag Salute

Roll Call to Establish Quorum: The following members were present: Rob Carruth, Treasurer; Laura Andresen, Secretary; Nancy Dudley, Member; and William Koar, Member. Michelle Neville, President, was absent.

Public Comment on Agenda or Non-Agenda Items: None

Motion to approve this agenda: A motion was made by Rob Carruth, and seconded by Nancy Dudley, to approve this agenda. There were 4 ayes.

President’s Report: We missed you, Michelle. No report.

Administrator’s Report: Activities:

The Kern County Science Fair was very successful for our students. Nicholas Burket-Thoene was awarded a second place medal and Elizabeth Burket-Thoene and Christopher Burket-Thoene were each given an honorable mention. I wrote an article for the paper that was published today.

Articles for the spelling bee, the tagline contest, and author visit by Bower to Mrs. Schwantes’ class were also provided and should be in next week’s paper.

I attended a Mental Health First Aid workshop with Ann Coyle on March 21. We are certified for Youth Mental Health First Aid through 2020.

Practice testing for CAASP (Smarter Balance) has begun and as expected, it is trying everyone’s patience. Our bandwidth isn’t enough for more than 5 students at a time to log on and have success. There were other issues, as well. As mentioned in an email earlier this week, I am trying to have our school approved for paper-based tests. We were supposed to find out today if we were approved, but I am still waiting for a response.

Multiple lunch/recess discipline issues were handled. To this end, we are still identifying how to best coordinate added support on the playground. I put a request on Facebook for parents to coordinate a back-up, if they were unable to come in on their volunteer day.

Maricopa's RSP Teacher Brent Mark has come in for two visits this month and will be in again next month. We are still looking for a RSP teacher for next year. I have one person from the Taft area, Lucette Bottomly, who is sending in a resume. I am continuing to reach out to find local candidates.

Our new educational psychologist, Amy Noall, started yesterday. She is contracted for twice a month. The first day went smoothly, and she was able to observe in Mrs. St. Clair's classroom. We went through the files and came up with an initial training/assessment support plan. She was also able to meet with our teacher/intervention aide, Carla Christian.

IEP Meetings are scheduled for April 4 and 19 next month to correspond with Brent Mark and Amy Noall's schedule, respectfully. The April 4 IEP is a detailed one and is being held at the Water District Conference Room (thank you, Rob). Depending on availability, Rob volunteered the conference room at the Water District for other meetings, if and when a larger space is necessary (thank you, again, Rob).

Four SST (Student Success Team) meetings were held.

I completed a lung volume activity in Ms. Coyle's class. Combining math and science, students estimated the volume of their lungs by blowing into a balloon and using the formula for a sphere. They also learned how the respiratory and circulatory system work together, and what factors can impact lung volume.

Researching:

Smart Board Training – Wendy has found a facilitator and is trying to schedule this on one of the teacher workdays prior to the beginning of school.

More Teacher Training (based on needs and interest).

Smarter Balance Paper Tests

People (preferably local) to fill RSP, psychologist, and teacher-aide positions.

Grants to facilitate the purchase of a mobile office or classroom.

SAC President's Report: Stefani Neeley, President, reported the SAC balance is \$17,196.87, as of this date. The plans for the stage are in progress. The size of the stage is to be approximately 12' by 20' and is expected to cost approximately \$3,500. The 2017 Cardio-a-thon is planned for April 28. All funds go into the SAC fund for field trips, the stage, and the Science Center trip. The graduation and BBQ is planned for June 9, from 4:30 p.m. to 7:30 p.m. on the school campus.

Office/Business Manager's Report: At present, our enrollment is at 85 students.

Funds lost due to absences: We have had a total of 492 days' absences that equal a loss of \$22,140.

Facility: The window in the kindergarten classroom has been replaced. We have a call in for more work of insulation under the windows to be completed and the reinstallation of the AC units in the Quonset hut.

Conference:

The CCSA was a wealth of information. I, unfortunately, was not able to complete the entire e-rate class due to going to the El Dorado SELPA meeting. I did, however, find out that a tech plan is no longer required, but recommended.

The SELPA meeting was very informative. You aren't a member; you are a partner in the SELPA. They have professional training available and highly recommend that it's used. They required representatives to participate in the annual meetings.

We are currently setting up Smart Board Training on August 14, 2017.

Discussion Items:

Emergency Procedures: Nancy Dudley, Board Member, volunteered to prepare laminated cards with simple safety instructions to be followed by students, teachers, aides, office personnel, and others in case of an emergency on the campus (thank you, Nancy). These color-coded cards would be placed strategically in the office, classrooms, and around the campus.

Election Committee: The following people volunteered to be representatives on the election committee for the upcoming election: Tamara Trost, staff member; Linda Glover, SAC; and Laura Andresen, Board Member.

Motion to approve Consent Agenda (Consideration for Action-One motion and vote will enact all consent agenda items):

5.1 Board Minutes:

- a. Minutes from the February 23, 2017 Regular Board Meeting.

5.2 Accounts Payable Checks

- a. Check/Voucher Register 2/1/2017-2/28/2017 Sum of \$8790.33

5.3 General Ledger

- a. Summary 2/1/2017-2/28/2017

A motion was made by Nancy Dudley, and seconded by Rob Carruth, to approve motion to approve Consent Agenda (Consideration for Action-One motion and vote will enact all consent agenda items): There were 4 ayes.

Motion to discuss and approve 2017-18 School Calendar. A motion was made by William Koar, and seconded by Nancy Dudley, to discuss and approve 2017-18 School Calendar. There were 4 ayes.

Motion to discuss and approve a secondary internet service. A motion was made by Rob Carruth, and seconded by Nancy Dudley, to discuss a secondary internet service. A discussion was held on the pros and cons of a secondary internet service. There were 4 ayes.

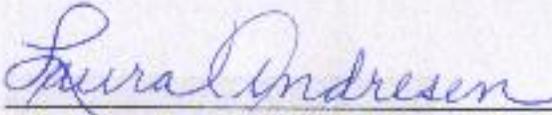
After discussion, a motion was made by Nancy Dudley, and seconded by William Koar, to table the motion until a later date. There were 4 ayes.

Motion to adjourn. Time: 6:25 p.m. A motion was made by Nancy Dudley, and seconded by William Koar, to adjourn at 6:25 p.m. There were 4 ayes.

CERTIFICATE OF THE SECRETARY

I certify that I am the duly elected Secretary of Peak to Peak Mountain Charter, a California nonprofit public benefit corporation; that these minutes consisting of 4 pages, are the minutes of the Regular Meeting of the Board of Directors held on Thursday, March 23, 2017.

Executed on March 23, 2017, at Pine Mountain Club. California.



Laura Andresen, Secretary

