

UNAPPROVED  
PEAK TO PEAK MOUNTAIN CHARTER  
19009 Cerro Noroeste Rd., Pine Mountain Club, CA 93222  
5:00 p.m.  
Thursday, January 25, 2018

Call to Order---Time: 5:00 p.m. A motion was made by Nancy Dudley, and seconded by Rob Carruth, to call the meeting to order at 5:00 p.m. There were 5 ayes.

Flag Salute

Roll Call to Establish Quorum: The following members were present: Michelle Neville, President; Rob Carruth, Treasurer; Laura Andresen, Secretary; Nancy Dudley, Member; and Mel Weinstein, Member.

Public Comments on Agenda or Non-Agenda Items: The After School Program, Bear Academy, led by Mary Ann Kemmer and Tamara Trost has begun with outstanding success. The students experienced a multiple amount of activities that were enthusiastically enjoyed. February 19 and 20 are School Holidays.

Motion to approve this agenda. A motion was made by Nancy Dudley, and seconded by Mel Weinstein, to approve this agenda. There were 5 ayes.

Discussion

President's Report: It's cold outside tonight.

Administrator's December and January Reports: Please refer to pages 2 and 3, as submitted by Tamara Trost, Administrator.

Business Manager's Report:

Our current enrollment is 75 students.

Low enrollment and low attendance is going to affect the 2<sup>nd</sup> Interim Budget.

We have begun receiving intents to enroll for the 2018-19 school year. The Lottery will take place on March 5, 2018.

We received the Language Arts curriculum for the 4<sup>th</sup>-8<sup>th</sup> grade from Houghton Mifflin Harcourt. I will be reaching out to Follet to see if we can sell the old curriculum. As we no longer have storage space, I will be generating a purchase order for the TK-3<sup>rd</sup> curriculum from McGraw-Hill.

Our Charter Petition is on the Maricopa's February agenda for final approval. Our lawyer has completed a draft MOU and will have the final completed by Friday. This will merge the two current MOU's with our original, which will update the special education portion and the MOU about payroll services rendered by Maricopa. The new MOU will also have a timeline in which we will need to amend our petition to incorporate the requirements of AB1360 that went into law during our submission period. She has already completed the amended petition.

Facility:

Kenneth Ritchter visited the school site today with a representative from CNET. They will be looking at the routes for Fiber Optic lines. This is different than the last visit where they wanted to put wireless on the classrooms.

I contacted the County about the bathroom floor, and they will be sending a maintenance staff out to assess the damage.

Our 30-year lease was approved, and we received the final amendment today. I am going to research to see if this step forward with water issues will allow us to reapply for the FFAST grant.

New brochures printed in both English and Spanish are in. We will be placing an ad in the next phone book.

Submitted by Wendy Worster, Business Manager

Motion to approve Consent Agenda (Consideration for Action-One motion and vote will enact all consent agenda items):

5.1 Board Minutes:

- a. Minutes from the October 26, 2017, Special Board Meeting
- b. Minutes from the November 30, 2017
- c. Minutes from the November 30, 2017 Special Board Meeting

5.2 Accounts Payable Checks

- a. Check/Voucher Register 11/1/2017-11/30/2017 Sum of \$59,953.98
- b. Check/Voucher Register 12/1/17-12/31/17 Sum of \$35,308.81

5.3 General Ledger

- a. Summary 11/1/2017-11/30/2017
- b. Summary 12/1/2017-12/31/2017

A motion was made by Nancy Dudley, and seconded by Rob Carruth, to approve Consent Agenda (Consideration for Action-One motion and vote will enact all consent agenda items): There were 5 ayes.

Motion to discuss 2018-19 School Calendar revisions. A motion was made by Nancy Dudley, and seconded by Laura Andresen, to discuss 2018-19 School Calendar. There were 5 ayes.

After discussion it was decided to table this issue and reach out to the faculty and staff for further discussion.

A motion was made by Nancy Dudley, and seconded by Rob Carruth, to table the approval of the 2018-19 Calendar revisions until the faculty and staff had the opportunity to review the revisions. There were 5 ayes.

Motion to discuss quote for replacement and installation of ADA ramps for portable classrooms. A motion was made by Rob Carruth, and seconded by Nancy Dudley, to discuss quote for replacement and installation of ADA ramps for portable classrooms. There were 5 ayes. Discussion was entertained.

A motion was made by Rob Carruth, and seconded by Nancy Dudley, to accept the quote of \$5,649.08 (including shipping) from EZ-Access to replace and install the ADA ramps, only after Wendy Worster clarifies the details to make sure that the quote is firm. There were 5 ayes.

Motion to discuss 2016-17 SARC (School Accountability Report Card). A motion was made by Nancy Dudley, and seconded by Mel Weinstein, to discuss 2016-17 SARC (School Accountability Report Card). There were 5 ayes. Motion to approve 2016-17 SARC (School Accountability Report Card). After discussion, a motion was made by Nancy Dudley, and seconded by Laura Andresen, to approve 2016-17 SARC (School Accountability Report Card). There were 5 ayes.


Motion to discuss to appoint board member to head Safety Committee. Board Member: A motion was made by Nancy Dudley, and seconded by Rob Carruth, to discuss appointment of a board member to head Safety Committee. There were 5 ayes. Motion to approve and appoint board member to head Safety Committee. Board Member: Nancy Dudley. A motion was made by Mel Weinstein, and seconded by Laura Andresen to appoint board member to head Safety Committee. Board Member: Nancy Dudley. There were 5 ayes.

Motion to adjourn. Time: 6:14 p.m. A motion was made by Nancy Dudley, and seconded by Rob Carruth, to adjourn at 6:14 p.m. There were 5 ayes.

**CERTIFICATE OF THE SECRETARY**

I certify that I am the duly elected Secretary of Peak to Peak Mountain Charter, a California nonprofit public benefit corporation; that these minutes, consisting of 6 pages, are the minutes of the Regular Meeting of the Board of Directors held on Thursday, January 25, 2018.

Executed on January 25, 2018, at Pine Mountain Club, California.

  
Laura Andresen  
**Laura Andresen, Secretary**

**Administrator's Report****December 21, 2017**Activities:

- On Dec 7<sup>th</sup>, Maricopa held their board meeting and we presented our petition for charter renewal. Michelle Throckmorton, Wendy Worster, Carolyn Schwantes and I attended. Our Charter Petition was submitted, but the final vote will not occur until January 11 during their next board meeting. Dr. Meier said our presentation was well received and that he does not anticipate any issues in approval.
- On Dec 9<sup>th</sup>, P2P walked in the Christmas in the Village parade and also sang and signed several songs. Shanene Laudenberg taught the students to sign two different songs.
- Ann Coyle, David Mack and I are registered for the CAASPP training in Bakersfield Feb 15-16.
- ELA Curriculum- McGraw Hill's "Wonders" books for was chosen for grades TK-3. Houghlin Mifflin's "Journeys" for grades 4/5 and "Collections" for grades 6-8. Adoption will start in the next school year (August).
- Books and instructional materials were ordered and received from H-M and McGraw Hill's order will be placed in January.
- I had my second "Coffee Time with the Administrator" event and three parents attended.
- SAC has approved \$900 to pay for the after school program from Jan 17-end of school. We sent a survey with the last newsletter and 23 students have expressed interested in attending. It is hopeful that it will begin the week following our return from Winter Break. Mary Ann Kemmer will act as the program director and has begun curriculum planning.
- One IEP meeting and several parent meetings were held this month.
- LifeSkills for December are Caring and Creativity.
- CAASPP Testing Window was set for 4/23-6/1/18.

Upcoming Events:

January LifeSkills: Cooperation and Patience

Thursday January 18: Science Fair and History Day Competition at the Clubhouse

Jan 23: El Dorado Training for Dyslexia

Feb 20: El Dorado Training TBD

# 3 Administrator's Report

January 25, 2018

## Activities:

- On January 1, Carolyn and Terry attended Maricopa's board meeting. We were initially told they would be making the final vote for renewing our charter, but then learned they had to get state approval for the renewal charter first... Wendy will cover this in detail in her report.
- The next Maricopa School Board Meeting is Feb 8 at 6:30. We are on their agenda, so I will be attending
- On January 18, the P2P Science Fair and History Day was held at the clubhouse. There were many fabulous presentations and several of the winning students have elected to go on to the next county level competition.
- A newspaper article was written and photos submitted to the newspaper. Patric says the article will be in next week's paper.
- This past Tuesday January 23, El Dorado SELPA provided a dyslexia training. It was very informative and provided some great information not only for SpEd students that have been identified as dyslexic, but also for our emerging and struggling readers.
- Ann Coyle, David Mack and I are registered for the CAASPP training in Bakersfield Feb 15-16.
- SAC approved \$900 to pay for the after school program from Jan 24-end of school. Mary Ann Kemmer will act as the program director.
- We had our first after school program yesterday and it was extremely successful. Students participated in outdoor games, made ice cream, colored snowflakes and chose an after school program name of "Bear Academy."
- Two IEP meetings and several parent meetings were held this month.
- LifeSkills for January are Cooperation and Patience.
- CAASPP Testing Window was set for 4/23-6/1/18.
- New curriculum was purchased for Health.
- Peer tutoring set-up with student leadership starting with one student and with the hope to extend it to more students.
- New play for end of the year program: Social Skills: How to Interact with Human Beings.
- Students K-8 participated in Zaner Blauser. Top students in each grade level were chosen and their work submitted.
- Second set of community tutoring has started. Linda Miller, Laura Andresen, and Kathy Weinstein are volunteering. Thank you!

## Upcoming Events:

Feb 15 and 16: CAASPP Training

Feb 20: El Dorado Training TBD - Behavior Intervention Strategies for the Classroom has been recommended.

Feb 12 and 19 are School Holidays

February Life Skills Resourcefulness and Initiative

## Research:

Open House with Realtors?

Distributing flyers to Community Resource

Flyers in Water District Office?