

APPROVED
PEAK TO PEAK MOUNTAIN CHARTER
190009 Cerro Noroeste Rd., Pine Mountain Club, CA 93222
5:00 p.m.
Thursday, November 30, 2017

Call to Order: Time: 5:08 p.m. A motion was made by Nancy Dudley, and seconded by Laura Andresen, to call the meeting to order at 5:08 p.m. There were 5 ayes.

Flag Salute

Roll Call to Establish Quorum: The following members were present: Michelle Neville, President; Rob Carruth, Treasurer; Laura Andresen, Secretary; Nancy Dudley, Member; and Mel Weinstein, Member.

Public Comment on Agenda or Non-Agenda Items: None

Motion to approve this agenda. A motion was made by Nancy Dudley, and seconded by Mel Weinstein, to approve this agenda. There were 5 ayes.

Discussion:

President's Report: I'm never moving again.

Administrator's Report: Please see page 2.

Business Manager's Report: Please see the Interim Budget discussion under "Motion to discuss and approve First Interim Budget" as part of the Agenda.

Later start beginning 2018-19 school year: Terry Page, teacher, suggested that school would begin at 8:30 a.m. and dismiss at 2:45 p.m. A decision was made to take a survey among the parents and report the results this year.

Motion to approve Consent Agenda (Consideration for Action-One motion and vote will enact all consent agenda items):

5.1 Board Minutes:

- a. Minutes from the October 26, 2017, Regular Board Meeting

5.2 Accounts Payable Checks

- a. Check/Voucher Register 10/1/2017-10/31/2017 Sum of \$92,618.91

5.3 General Ledger

- a. Summary 10/1/2017-10/31/2017

A motion was made by Nancy Dudley, and seconded by Mel Weinstein, to approve Consent Agenda (Consideration for Action-One motion and vote will enact all consent agenda items): There were 5 ayes.

Motion to discuss First Interim Budget. A motion was made by Nancy Dudley, and seconded by Rob Carruth, to discuss First Interim Budget. There were 5 ayes. A complete review and opportunity for discussion of the First Interim Budget was given to the Board by Wendy Worster, Office/Business Manger.

Motion to approve First Interim Budget. A motion was made by Nancy Dudley, and seconded by Rob Carruth, to approve positive certification of the First Interim Budget. There were 5 ayes.

Motion to discuss the 2018-2019 School Calendar. A motion was made by Nancy Dudley to discuss the 2018-2019 School Calendar. The following changes to the 2018-2019 School Calendar were made as follows: September 25, 2018: SAC Meeting; September 27, 2018: Regular Board Meeting; October 31, 2018, Minimum Day; January 29, 2019, Minimum Day; April 30, 2019, Minimum Day; and May 28, 2019, Minimum Day. There were 5 ayes.

Motion to approve the 2018-2019 School Calendar with the changes made during the discussion. A motion was made by Nancy Dudley, and seconded by Mel Weinstein, to approve the 2018-2019 School Calendar with the changes made during the discussion.

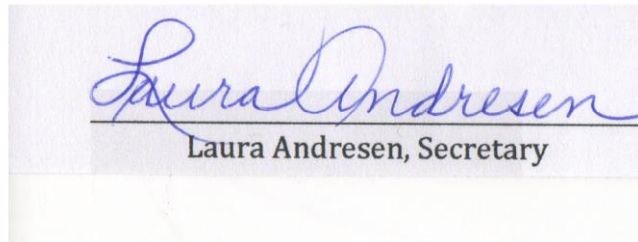
Motion to approve the October 2017 Quarterly Williams Uniform Complaints Report. A motion was made by Nancy Dudley, and seconded by Mel Weinstein, to approve the October 2017 Quarterly Williams Uniform Complaints Report. There were 5 ayes.

Motion to adjourn. Time: 6:18 p.m. A motion was made by Nancy Dudley, and seconded by Laura Andresen, to adjourn at 6:18 p.m. There were 5 ayes.

CERTIFICATE OF THE SECRETARY

I certify that I am the duly elected Secretary of Peak to Peak Mountain Charter, a California nonprofit public benefit corporation; that these minutes, consisting of four pages, are the minutes of the Regular Meeting of the Board of Directors held on Thursday, November 30, 2017.

Executed on November 30, 2017, at Pine Mountain Club, California.



Laura Andresen
Laura Andresen, Secretary

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Administrator's Report

November 29, 2017

Activities:

- On November 1, we had a staff development day. Some main topics were special education, technology, facilities, student discipline and motivation, the after school program, professional development, volunteer appreciation and Peak to Peak promotion.
- David Mack also became our new 2nd/3rd grade teacher on November 1.
- All classrooms have received NGSS instructional binders with activities, worksheets and literature to support alignment with the new science standards.
- ELA Curriculum- Teachers evaluated ELA Common Core instructional materials for adoption next year and have decided to go with McGraw Hill's "Wonders" books for grades TK-3 and Houghton Mifflin's "Journeys" for grades 4/5 and "Collections" for grades 6-8. I have obtained quotes from H-M and am still waiting for McGraw Hill's quote.
- I had my first "Coffee Time with the Administrator" event and had five parents attend. It was a very positive meeting and parents are overall very happy and satisfied with our school and hoped we could have these informal meetings monthly. Items discussed were how to add more enrichment activities and an after school program, how to improve parent volunteerism, greenhouse use and school culture.
- I wrote 35 thank you notes to school volunteers.
- We had our first ILP meeting the week of November 13. I attended several meetings with David Mack to introduce him to parents and help be prepared with the ILP process.
- We had the annual "Thanksgiving Feast on November 17 and I was thrilled to be able to attend. There was quite a spread, and the students had a wonderful time.
- On November 28, the El Dorado SELPA provided a training on "Crisis Prevention Verbal De-Escalation" for the teachers, teacher aides, and our yard duty aide.
- I was able to get all of Mr. Mack's class added to Raz kids and will work to get Moby Max in his classroom before the end of next week.
- Ms. Schwantes, Ms. Page and I attended a NGSS Training today.
- One IEP meeting and several parent meetings were held this month.
- The after-school program has taken a more concrete form. Mary Ann Kemmer will act as the program director and has begun curriculum planning. The program will start in January on Wednesdays from 2:30-4 pending SAC approval. The total cost for the program from Jan-June is about \$900. A survey will be sent home next week to determine interest level.
- The Life Skill Leaders for Courage in October's were Audrey Bolton, Emilyya Cardosa, Arrow Gump and Bentley Plummer. November LifeSkills are "Problem Solving and Flexibility." Awards will be given out next week.
- CAASPP Testing Window was set for 4/23-6/1/18.

Upcoming Events:

IMPORTANT: On Dec 7th, Maricopa will hold their board meeting regarding our charter renewal. Our Charter Petition has already been submitted.

- 1) We need to decide who (besides Wendy and I) will attend.
- 2) I spoke with Scott Meiers who recommended putting together a PowerPoint highlighting fiscal health, academics, attendance, discipline, etc. These were areas we highlighted in our oversight committee meeting so will use it as a guide. I have started the PowerPoint and will have it finished by Monday for input. Any initial thoughts?

December LifeSkills: Caring and Creativity

December 9: PMC Christmas in the Village

Thursday January 18: Science Fair and History Day Competition at the Clubhouse

Jan 23: El Dorado Training for Dyslexia

Feb 20: El Dorado Training TBD