

APPROVED
PEAK TO PEAK MOUNTAIN CHARTER
19009 Cerro Noroeste Rd., Pine Mountain Club, CA 93222
5:00 p.m.
Thursday, September 28, 2017

Call to Order: Time: 5:00 p.m. A motion was made by Nancy Dudley, and seconded by Laura Andresen, to call the meeting to order at 5:00 p.m. There were 5 ayes.

Flag Salute

Roll Call to Establish Quorum: The following members were present: Michelle Neville, President; Rob Carruth, Treasurer; Laura Andresen, Secretary; Nancy Dudley, Member; and Mel Weinstein, Member.

Public Comment on Agenda or Non-Agenda Items: Wendy Worster requested that we add to the Discussion late TK/or early TK.

Motion to approve this agenda: A motion was made by Nancy Dudley, and seconded by Rob Carruth to approve this agenda with the additional agenda item to discuss late TK/or early TK. There were 5 ayes.

Discussion:

President's Report: I'm here and getting better and stronger everyday.

Administrator's Report and Team Meeting Agenda: Please see attached Report and Team Meeting Agenda submitted by our Administrator, Tamara Trost, on pages 5, 6, and 7.

SAC President's Report: The Fall Fest is planned for October 7 for our families. Our balance is approximately \$16,000. We are welcoming our new rep, Shaina Echles. We will participate in the Great Shake-Out in October.

Business Manager's Report: Our current enrollment is 76. Last week, we had 2 new families with a total of 4 more students who started.

Attendance has not been good. We are at 96% with a funding loss of \$3,360.

Funding: In June, after you approved Peak to Peak's Preliminary Budget, state budget was passed and additional one-time funds were given to schools. These one-time funds are one of the main reasons as to why we are not deficit spending in the revised budget. Our enrollment will need to increase substantially otherwise we will need to look at a salary freeze, and pay or staff cuts for next year.

Facility:

Representatives for Kern County Superintendent of Schools came out to look at the sight for placement of the tower and internet feeds to the classrooms. According to them, a wireless system for each classroom will be fed from the Falcons' classroom. Completion is still looking like after winter, 2018.

We have contracted the services of Joseph Rivas to clean up weeds and hopefully, start painting the classrooms and office.

Cooper's Propane conducted a yearly inspection of our propane tank and classroom heaters. They also made sure all heaters' pilots were lit.

Audit: no findings.

Wendy Worster, Business Manager

Campus hours for certificated staff: A decision was made to leave the decision to the integrity and professionalism of our certificated staff.

Investments: A review of our investments was discussed.

Discussion of late T/K and early TK: It was decided that further research is needed on this topic.

Motion to approve Consent Agenda (Consideration for Action-One motion and vote will enact all consent agenda items):

5.2 Accounts Payable Check

- a. Check/Voucher Register 7/1/2017-8/31/2017 Sum of \$35,958.96

5.3 General Ledger

- a. Summary 7/1/2017-8/31/2017

5.4 Disposal of Non-Repairable Equipment

- a. Acer Laptop S/N: NXMBGAA00640411A727600
- b. Acer Laptop S/N: NXMBGAA00640411A3F7600
- c. Acer Laptop S/N: NXMBGAA00640411A5E7600
- d. ASUS Tablet: E3NQBC25431412C
- e. ASUS Tablet: E3NQBC254655129
- f. ASUS Tablet: E3NQBC254389129
- g. ASUS Tablet: E3NQBC25360112A

A motion was made by Nancy Dudley, and seconded by Rob Carruth, to approve motion to approve Consent Agenda (Consideration for Action-One and vote will enact all consent agenda items): There were 5 ayes.

Motion to discuss and approve acquiring subs for 4th-6th teachers to attend County Science Fair and Battle of the Books. A motion was made by Nancy Dudley, and seconded by Mel Weinstein, to discuss and approve acquiring subs for 4th-6th teachers to attend County Science Fair and Battle of the Books. There were 5 ayes.

Motion to approve Field Trip 6th-8th grade to La Brea Tar Pits Wednesday, September 27th. A motion was made by Nancy Dudley, and seconded by Rob Carruth, to approve Field Trip 6th-8th grade to La Brea Tar Pits Wednesday, September 27th. There were 5 ayes.

Motion to approve Field Trip 2nd-3rd grades to Windwolves Preserve, Wednesday, November 8th. A motion was made by Rob Carruth, and seconded by Nancy Dudley, to approve Field Trip 2nd-3rd grades to Windwolves Preserve, Wednesday, November 8th. There were 5 ayes.

Motion to approve Field Trip 4th-8th grades to Glendale Planetarium/San Fernando Mission, Friday, November 3, 2017. A motion was made by Nancy Dudley, and seconded by Rob Carruth, to approve Field Trip 4th-8th grades to Glendale Planetarium/San Fernando Mission, Friday, November 3, 2017. There were 5 ayes.

Discuss and approve Revised Budget. A motion was made by Nancy Dudley, and seconded by Laura Andresen, to discuss Revised Budget. There were 5 ayes.

A motion was made by Rob Carruth, and seconded by Nancy Dudley, to approve Revised Budget. There were 5 ayes.

Discuss and approve revised proposed Field Trip Form Exhibit E6153 (a). A motion was made by Nancy Dudley, and seconded by Rob Carruth, to approve revised proposed Field Trip Form Exhibit E6153 (a). There were 5 ayes.

Motion to discuss and approve use of vacation days October 2-6, 2017, for Business Manager. A motion was made by Nancy Dudley, and seconded by Laura Andresen, to discuss use of vacation days October 2-6, 2017, for Business Manager. There were 5 ayes.

A motion was made by Nancy Dudley, and seconded by Laura Andresen, to approve use of vacation days October 2-6, 2017, for Business Manager. There were 5 ayes.

Motion to enter into Closed Session. Time: 6:24 p.m. A motion was made by Nancy Dudley, and seconded by Mel Weinstein, to enter into Closed Session. Time: 6:38 p.m. There were 5 ayes.

Motion to reconvene into Open Session. (As needed) Time: 6:38 p.m. A motion was made by Nancy Dudley, and seconded by Laura Andresen to enter into Open Session at 6:38 p.m. There were 5 ayes.

Report from Closed Session:

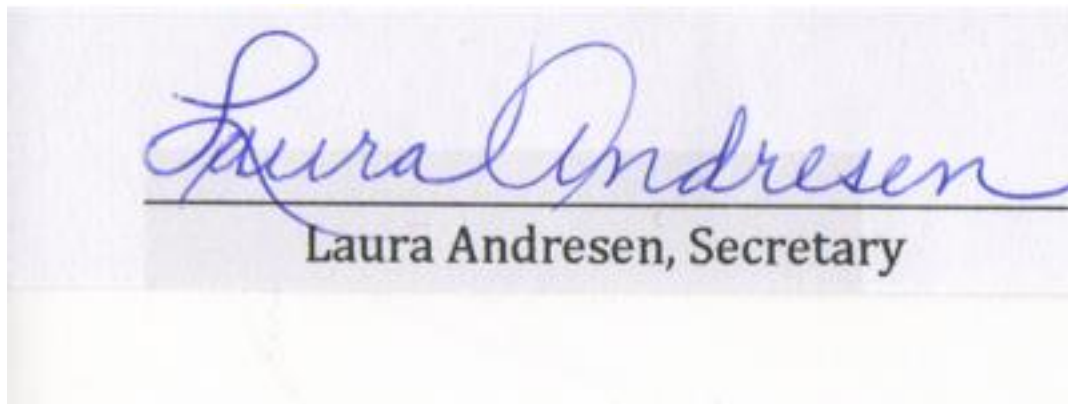
We regretfully accept Alicia St. Clair's resignation. We will be accepting applications and interviewing applicants starting October 15, 2017. We prefer a fully credentialed teacher.

Motion to adjourn. Time: 6:45 p.m. A motion was made by Nancy Dudley, and seconded by Laura Andresen, to adjourn. There were 4 ayes.

CERTIFICATE OF THE SECRETARY

I certify that I am the duly elected Secretary of Peak to Peak Mountain Charter, a California nonprofit public benefit corporation; that these minutes, consisting of 7 pages, are the minutes of the Regular Meeting of the Board of Directors held on Thursday, September 28, 2017.

Executed on September 28, 2017, at Pine Mountain Club, California.



Laura Andresen
Laura Andresen, Secretary

