

APPROVED  
PEAK TO PEAK MOUNTAIN CHARTER  
Regular Meeting of the Board of Directors  
19009 Cerro Noroeste Rd., Pine Mountain Club, CA 93222  
5:30 p.m.  
Thursday, June 23, 2016

Call to Order---Time: 5:32 p.m. A motion was made by Nancy Dudley, and seconded by Laura Andresen, to open the meeting at 5:32 p.m. There were 3 ayes.

Flag Salute

Roll Call to establish quorum: The following members were present: Michelle Neville, President (telephone conference); Rob Carruth, Treasurer; Laura Andresen, Secretary; and Nancy Dudley, Member. Mary Ann Kemmer, Member, was absent.

Public Comment on Agenda or Non-Agenda Items: None

Motion to approve this agenda. A motion was made by Nancy Dudley, and seconded by Michelle Neville, to approve this agenda. There were 4 ayes.

Interim President's Report: A cheerful message from our President, Michelle Neville.

Lead Teacher's Report:

1. June LifeSkill was Courage.
2. "Bump Up Day" was Wednesday, June 1, 2016, 8:30-9:30 a.m.
3. Volunteer Appreciation was Thursday, June 2, 2016, 10:45-11:30 a.m.
4. Student Appreciation Pancake Breakfast was Friday, June 3, 2016, at 8:00 a.m.
5. EOY Musical Program at Pine Mountainn Christian Community Church was held on Saturday, June 4, at 4:00 p.m. This was followed by the SAC Silent Auction & hot dog dinner.
6. Monday, June 13, 2016, Mrs. Jennifer Pritchard presented the school with a check for \$200 from the art fundraiser in her shop. Some students' works were sold, but many donations were given to the school.
7. Cardio-a-thon Celebration was held Friday, June 10, 2016, from 1:00-2:00 p.m. This was put on by the Falcons' room ( Crystal Calhoun) to give recognition to top earners in the school who earned \$120 or more (8 students and 1 teacher).
8. Field Day was held at Lampkin Park from 8:00-12:15 p.m. on Tuesday, June 14, 2016, games for all grade levels.
9. Last day of school was Wednesday, June 15, 2016: yearbooks were distributed.

10. Teacher Work Day was Thursday, June 16, 2016. Ann Coyle met with Superintendent Scott Meier for several hours regarding 8<sup>th</sup> grade and combining 3 grade levels of curricula; also all teachers met with Dr. Meier for several hours to discuss thematic teaching for the next school year.
11. Renaissance Learning held a training for teachers and aides on Friday, June 17, 2016, from 9:00-4:00 p.m. Teachers were receptive to another scheduled training session if the facilitator could visit classrooms while school is in session to answer questions that come up internally.
12. We had 7 Independent Studies out for the last week of school (4 families) which caused both the office and teachers extra work. We need to look at not allowing this to happen in the future.
13. Dr. Meier invited staff to attend their Staff Training prior to school opening from August 1-5 in Lakeside. Because of preplanned vacations, only one teacher is planning on attending.

Respectfully submitted,  
Carolyn Schwantes, Lead Teacher

Office Manager's Report:

Our enrollment for next year is very fluid. We could have up to 79 students or as low as 68. We have several families that re-enrollment packets have been given out, but not received.

Summer is here and our school site is in need of some TLC. Bruce Spargo is trying to arrange for a group of people to come out and take care of some of the maintenance. If anyone is interested in helping out, please call the office.

The Budget Presentation and LCAP will be discussed later in the meeting.

SAC President's Report:

Reps and Officers were elected at the June meeting as follows: Stefani Neeley, President; Dionne Bolton, Vice President; Linda Glover, Secretary; and Jennifer Owen, Treasurer. Nine Reps were voted in; we can have up to 12 Reps.

There is \$12,800 in the budget. An August 15 training meeting is planned to include fundraising, information, and field trips. We would like to promote fundraising on a "target" basis to explain what it's for during the entire year. The teachers will provide a budget for the year. Stefani Neeley reported that according to the SAC Charter, volunteering is a component of our school. Rob Carruth suggested that parents who cannot volunteer at the school might be asked to donate \$500 to cover the cost of hiring people to take on the duties that are not being done by volunteers. SAC goals for next year are Fundraising and Volunteering.

Discussion Items:

The financial aspects of volunteering were discussed in the SAC report.

Ann Coyle suggested that we might give letter grades to 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> graders, since we consider the 6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup> graders to be middle school students, which is in line with other middle schools. Also, Electives were discussed as being part of the middle school curriculum. Possible subjects might include the following areas: Typing, Sewing, Peer Tutoring, Robotics, Yearbook, Photography, and Genealogy, etc.

Motion to approve Consent Agenda (Consideration for Action-One motion and vote will enact all consent agenda items): 5.1 Board Minutes, 5.2 Accounts Payable Checks, and 5.3 General Ledger. A motion was made by Nancy Dudley, and seconded by Michelle Neville, to approve Consent Agenda (Consideration for Action-One motion and vote will enact all consent agenda items): 5.1 Board Minutes, 5.2 Accounts Payable Checks, and 5.3 General Ledger. There were 4 ayes.

Motion to approve Resolution 17-002 regarding Capping of Salary Steps at Step 20 if student enrollment is not 90+ students. A motion was made by Nancy Dudley, and seconded by Michelle Neville, to approve Resolution 17-002 regarding Capping of Salary Steps at Step 20 if student enrollment is not 90+ students. There were 4 ayes.

Motion to discuss and approve LCAP for 2016-17. A motion was made by Nancy Dudley, and seconded by Laura Andresen, to discuss the LCAP for 2016-17. There were 4 ayes. Wendy Worster, Office/Fiscal Manager, led the discussion to justify our LCAP spending. A motion was made by Nancy Dudley, and seconded by Michelle Neville, to approve LCAP for 2016-17. There were 4 ayes.

Motion to discuss and approve 2016-17 Positive Preliminary Budget. A motion was made by Nancy Dudley, and seconded by Laura Andresen to discuss the 2016-17 Positive Preliminary Budget. Wendy Worster, Office/Fiscal Manager, led the discussion regarding our Goals as follows: 1. Student high achievement for all and add more money each year. 2. Increase ADA, increase the use of technology, and increase stakeholder satisfaction. A motion was made by Nancy Dudley, and seconded by Michelle Neville, to approve the 2016-17 Positive Preliminary Budget. There were 4 ayes.

Motion to approve removal of salary freeze (that was implemented in Peak to Peak Mountain Charter's inaugural year) with no retroactive salary, or COLA. Return certificated staff to current step. A motion was made by Nancy Dudley, and seconded by Michelle Neville, to approve removal of salary freeze (that was implemented in Peak to Peak Mountain Charter's inaugural year) with no retroactive salary or COLA. Return certificated staff to current step. There were 4 ayes.

Motion to discuss and approve Discipline Matrix 5144 Exhibit A. A motion was made by Rob Carruth, and seconded by Nancy Dudley, to discuss and approve Discipline Matrix Exhibit A. There were 4 ayes.

Motion to enter into Closed Session. Time: 7:07 p.m. A motion was made by Nancy Dudley, and seconded by Michelle Neville, to enter into Closed Session at 7:07 p.m. There were 4 ayes.

Motion to reconvene into Open Session. Time: 7:21 p.m. A motion was made by Nancy Dudley, and seconded by Laura Andresen, to reconvene into Open Session. There were 4 ayes.

We have appointed Bill Koar to replace Mary Ann Kemmer as a member of the Board of Directors for the term of 2016-2017.

Announce 2016-2017 Peak to Peak Mountain School Board. Michelle Neville, Rob Carruth, Laura Andresen, Nancy Dudley, and Bill Koar.

Elect new 2016-2017 Peak to Peak Mountain Charter Board Officers. We have elected 2016-2017 Mountain Charter Board Officers as follows: Michelle Neville, President; Rob Carruth, Treasurer; Laura Andresen, Secretary; Nancy Dudley, Member; and Bill Koar, Member.

Motion to accept resignation of Mary Ann Kemmer as of June 30, 2016. A motion was made by Nancy Dudley, and seconded by Rob Carruth, to accept the resignation of Mary Ann Kemmer as of June 30, 2016. There were 4 ayes.

Motion to remove Mary Ann Kemmer as signer on account. A motion was made by Nancy Dudley, and seconded by Rob Carruth, to remove Mary Ann Kemmer as signer on account. There were 4 ayes.

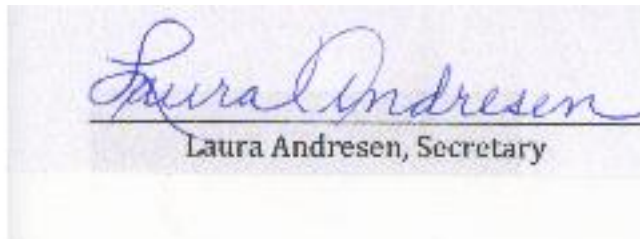
Motion to add Nancy Dudley as signer on school checking account. A motion was made by Michelle Neville, and seconded by Nancy Dudley, to add Nancy Dudley as signer on school checking account. There were 4 ayes.

Motion to adjourn. Time: 7:30 p.m. A motion was made by Rob Carruth, and seconded by Nancy Dudley, to adjourn at 7:30 p.m. There were 4 ayes.

CERTIFICATE OF THE SECRETARY

I certify that I am the duly elected Secretary of Peak to Peak Mountain Charter, a California nonprofit public benefit corporation; that these minutes, consisting of 5 pages, are the minutes of the Regular Meeting of the Board of Directors held on Thursday, June 23, 2016.

Executed on June 23, 2016, at Pine Mountain Club, California.



Laura Andresen  
Laura Andresen, Secretary