

APPROVED
PEAK TO PEAK MOUNTAIN CHARTER
Regular Meeting of the Board of Directors
19009 Cerro Noroeste Rd., Pine Mountain Club, CA 93222
5:00 p.m.
Thursday, June 22, 2017

Call to Order. Time: 5:03 p.m. A motion was made by Rob Carruth, and seconded by Nancy Dudley, to call the meeting to order at 5:03 p.m. There were 3 ayes.

Flag Salute

Roll Call to establish quorum: The following members were present: Michelle Neville, President (late arrival); Rob Carruth, Treasurer; Laura Andresen, Secretary; and Nancy Dudley, Member. William Koar, Member, was absent.

Public Comment on Agenda or Non-Agenda Items: None

Motion to approve this agenda. A motion was made by Nancy Dudley, and seconded by Laura Andresen, to approve this agenda. There were 3 ayes.

President's Report: Welcome to Mel Weinstein, our new Board member, as of July 1, 2017.

Administrator's Report:

Activities:

The pancake breakfast, field day, and the End of the Year Program went well and thousands of dollars were raised.

Margret Hurley, a ranger from Hungry Valley (OHV) was contacted again to coordinate a visit to the school regarding snake safety, including several live snakes for the students to observe. Her visit has been postponed to the beginning of the school year due to the busy schedule of the end of the school year. I am coordinating with teachers for the best date.

Michelle and I interviewed and hired a RSP teacher for next year. Her name is Grace Phillips, who is currently working part-time at ETUSD and lives in PMC. She has a mild-moderate credential and also has certification for Autism. She would be available to support our students weekly vs. monthly and would not require a travel cost.

Our new educational psychologist, Amy Noall, worked out well and was originally contracted through the end of next year. Through our new SELPA, we will have to hire her as employee.

Two teacher aide positions have been filled for next year. Shanene Laudenberg has a BA in Deaf Studies and a varied work experience working with students. Kristin Rodriguez will be in Ms. Page's classroom next year.

A Behavior Intervention Strategy training is scheduled for August prior to the start of school. Smart Board Training is also scheduled prior to the start of school.

Researching:

- Mobile Office spaces---currently working with two suppliers with Bakersfield offices on the costs of a small (10 or 12' X 30 or 40') unit that would accommodate a snow load. At least one company has 60 month financing available. The cost is approximately \$40-\$50,000 depending on whether a bathroom is included.
- Grants to facilitate the purchase of this mobile office or classroom.

Tamara Trost, Administrator, June 25, 2017

Business Manager Report: 6/22/17

Closing Enrollment was 89.

Potential Enrollment for 2017-18 is 90 for a high and 79 as a low. We currently have one student on a waiting list for 4th grade.

We had an annual attendance rate of 94.38 with a loss of funds due to absences at \$31,545.00.

Under the guidance of Kern County Parks and Recreation, we created a facility use agreement. We have Santa Barbara City College requesting use. This agreement has not been received. Dates of use are June 29, 2017 – July 14, 2017. They are requesting 2 classrooms. Their representative will be visiting our site tomorrow morning.

I found out yesterday that we qualified for the REAP again. All previous qualification spreadsheets showed that we did not qualify. Spreadsheet was updated. That gives us 5 days to apply. I have already began the process.

We have received our final permit for our water system. The Lead and Copper Test was completed on Tuesday, June 20th. We still have "to do list" that I'm working on with Todd Schwantes to complete. I submitted our CCR today.

We once again received the Southwest Health Grant---thank you, Michelle.

E-Rate rep will be out on Monday.

Mobile locations may be at the West end of the Kindergarten classroom. The Internet Agreement should have been signed last week. Prop 39 Rep came out last week to see where it would be applied.

Charter Renewal

The Charter Renewal Committee has gone through the entire current charter petition. I now need to go through and create a version showing all edits.

Legal gave us some direction to go before presenting her with a draft. Founders will now be stakeholders, no child left behind will now be Every Child Succeeds. I sent her Maricopa's policies on Charter oversight and renewal. The concern was TK. Her belief is that the charter school does not have to have TK, but that they are willing to help us fight that point.

I talked to Dr. Meier at Maricopa. We have to have TK. This will mean 3 grade levels in Terry's class. I have already reached out to McGraw-Hill and received a quote on TK math curriculum and a TK kit as Dr. Meier suggested.

Charter Renewal Committee

Reviewed original charter petition. Language will be current to reflect changes in terms. Charters must offer TK. We might try to borrow materials for TK from Maricopa. More investigation will be done.

Motion to approve Consent Agenda (Consideration for Action-One motion and vote will enact all consent agenda items):

5.1 Board Minutes:

- a. Minutes from the May 25, 2017, Regular Board Meeting
- b. Minutes from the June 5, 2017, Special Board Meeting

5.2 Accounts Payable Checks

- a. Check/Voucher Register 5/1/2017-5/31/2017 Sum of \$16866.62

5.3 General Ledger

- a. Summary 5/1/2017-5/31/2017

A motion was made by Nancy Dudley, and seconded by Rob Carruth, to approve motion to approve Consent Agenda (Consideration for Action-One motion and vote will enact all consent agenda items): There were 4 ayes.

Motion to discuss and approve Preliminary Budget 2017-18. A motion was made by Nancy Dudley, and seconded by Rob Carruth to discuss and approve Preliminary Budget 2017-18. There were 4 ayes.

Motion to discuss and approve 2017-18 LCAP. A motion was made by Nancy Dudley, and seconded by Michelle Neville, to discuss 2017-18 LCAP. There were 4 ayes. A discussion ensued on the details of the LCAP.

Motion to approve 2017-18 LCAP. A motion was made by Rob Carruth, and seconded by Nancy Dudley, to approve 2017-18 LCAP. There were 4 ayes.

Motion to discuss and approve Falcon's Sacramento, Capital Visit. September/October 2017. A motion was made by Nancy Dudley, and seconded by Rob Carruth, to discuss the Falcon's Sacramento, Capital Visit. September/October 2017. Safety, logistical, and cost concerns for the trip were discussed. There were 4 ayes.

A motion was made by Michelle Neville, and seconded by Nancy Dudley, to table the motion until the concerns of the Board are addressed concerning the Falcon's Sacramento, Capital Visit September/October 2017. There were 4 ayes.

Motion to discuss and approve contract with Arcadia Audiometric Associates, INC. (School Nurse). A motion was made by Rob Carruth, and seconded by Nancy Dudley, to discuss and approve contract with Arcadia Audiometric Associates, INC. (School Nurse). There were 4 ayes.

Discuss and approve Business Manager Job description. A motion was made by Nancy Dudley, and seconded by Laura Andresen, to discuss and approve Business Manager Job description. There were 4 ayes.

Discuss and approve going dark in July 2017. A motion was made by Rob Carruth, and seconded by Nancy Dudley, to go dark in July 2017 with a possible Special Meeting of the Board of Directors on Wednesday, June 28, 2017, prior to August meeting. There were 4 ayes.

Action

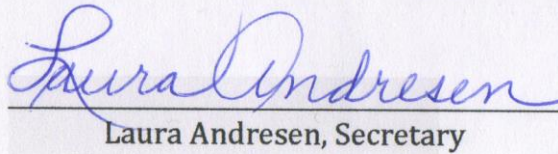
- A. Naming/Introduction of the 2017-2018 Board of Directors: Michelle Neville Throckmorton, Rob Carruth, Laura Andresen, Nancy Dudley, and Mel Weinstein
- B. Election of Corporate Officers
 - i. President/Chair: Michelle Neville Throckmorton
 - ii. Secretary: Laura Andresen
 - iii. Treasurer: Rob Carruth

Motion to adjourn. Time: 6:50 p.m. A motion was made by Nancy Dudley, and seconded by Rob Carruth, to adjourn at 6:50 p.m. There were 4 ayes.

CERTIFICATE OF THE SECRETARY

I certify that I am the duly elected Secretary of Peak to Peak Mountain Charter, a California nonprofit public benefit corporation; that these minutes, consisting of 5 pages, are the minutes of the Regular Meeting of the Board of Directors held on Thursday, June 22, 2017.

Executed on June 22, 2017, at Pine Mountain Club, California.



Laura Andresen, Secretary

