

APPROVED  
PEAK TO PEAK MOUNTAIN CHARTER  
19009 Cerro Noroeste Rd., Pine Mountain Club, CA 93222  
5:00 p.m.  
Thursday, February 22, 2018

Call to Order---Time: 5:05 p.m. A motion was made by Nancy Dudley, and seconded by Michelle Neville, to call the meeting to order at 5:05 p.m. There were 4 ayes.

Flag Salute

Roll Call to Establish Quorum: The following members were present: Michelle Neville, President; Rob Carruth, Treasurer; Nancy Dudley, Member; and Mel Weinstein, Member. Laura Andresen, Secretary, was absent. (A special thank you to Nancy Dudley, who took notes for me while I was absent.)

Public Comment on Agenda or Non-Agenda Items: Terry Page suggested that we consider starting school later at possibly, 8:30 a.m. Wendy Worster volunteered to conduct a survey among the parents.

Motion to approve this agenda. A motion was made by Nancy Dudley, and seconded by Mel Weinstein, to approve this agenda. There were 4 ayes.

Discussion:

President's Report: There was lots of snow this week.

Administrator's Report: Please see attached.

Business Manager's Report:

The current enrollment is 73 students.

We have received two kindergarten and one 5<sup>th</sup> grade intents for next year. The last day to submit intents for the lottery is February 28. The Lottery will be held March 5<sup>th</sup>.

Our Charter Pet5itionn was approved Feb. 8, 2018. We are authorized under the Maricopa Unified District until 2023. At this meeting we were notified that there would be additional data required from the district and state for charter oversight. One was a portal to submit data. I believe it's called Apex.

Work will begin on the repair/replacement of the stairs behind the office.

A classified ad has been placed in the local paper for a part-time office clerk, as I will be going remote at the beginning of April.

Business Manager's Report (continued):

Our Interim Audit will be March 13<sup>th</sup>. Final Audit will be August 6<sup>th</sup>.

The Federal Expenditure Report is due June 29<sup>th</sup>.

Surveys for the LCAP will be going out soon.

We have had two groups come look at the sight to submit bids for a cell tower: Comcast and Santa Barbara County Communications.

Respectfully submitted by Wendy Worster, Business Manager

SAC President's Report: None

2018-19 Teacher Meeting Days: Tabled for the March 7 Teacher's Meeting

Motion to approve Consent Agenda (Consideration for Action-One motion and vote will enact all consent agenda items):

5.1 Board Minutes:

- a. Minutes from the January 25, 2018, Regular Board Meeting.

5.2 Accounts Payable Checks

- a. Check/Voucher Register 1/1/2018-1/31/2018 Sum of \$52,836.92

5.3 General Ledger

- a. Summary 1/1/2018-1/31/2018

A motion was made by Nancy Dudley, and seconded by Rob Carruth, to approve Consent Agenda (Consideration for Action-One motion and vote will enact all consent agenda items): There were 4 ayes.

Motion to discuss changing June 1, 2018 to a minimum day for End of the Year Performance and Graduation. A motion was made by Nancy Dudley, and seconded by Mel Weinstein, to discuss changing June 1, 2018 to a minimum day for End of the Year Performance and Graduation. There were 4 ayes. Discussion followed.

Motion to approve changing June 1, 2018 to a minimum day for End of the Year Performance and Graduation. A motion was made by Nancy Dudley, and seconded by Mel Weinstein, to approve changing June 1, 2018 to a minimum day for End of the Year Performance and Graduation. There were 4 ayes.

Motion to discuss and approve Resolution 18-002 Approval of El Dorado SELPA Participation Agreement. A motion was made by Nancy Dudley, and seconded by Rob Carruth, to discuss and approve Resolution 18-002 Approval of El Dorado SELPA Participation Agreement. There were 4 ayes.

Motion to discuss 2017-18 Safety Plan. A motion was made by Mel Weinstein, and seconded by Nancy Dudley, to discuss 2017-18 Safety Plan. A discussion followed. There were 4 ayes.

Motion to approve 2017-18 Safety Plan. A motion was made by Nancy Dudley, and seconded by Mel Weinstein, to approve 2017-18 Safety Plan. There were 4 ayes.

Motion to discuss 2<sup>nd</sup> Interim Budget. A motion was made by Nancy Dudley, and seconded by Rob Carruth, to discuss 2<sup>nd</sup> Interim Budget. A discussion followed. There were 4 ayes.

Motion to approve 2<sup>nd</sup> Interim Budget. A motion was made by Nancy Dudley, and seconded by Mel Weinstein, to approve 2<sup>nd</sup> Interim Budget. There were 4 ayes.

Motion to discuss and approve 4<sup>th</sup>/5<sup>th</sup> Grade, Over Night Field Trip to El Camino Pines Outdoor School May 14-15<sup>th</sup>, 2018. A motion was made by Nancy Dudley, and seconded by Rob Carruth, to discuss and approve 4<sup>th</sup>/5<sup>th</sup> Grade, Over Night Field Trip to El Camino Pines Outdoor School May 14-15<sup>th</sup>, 2018. There were 4 ayes.

Motion to enter into Closed Session. Time: 6:20 p.m. A motion was made by Nancy Dudley, and seconded by Michelle Neville, to enter into Closed Session at 6:20 p.m. There were 4 ayes.

- a. Public Employee Performance Evaluation: Administrator

Motion to reconvene into Open Session. (As needed) Time: 7:03 p.m. A motion was made by Nancy Dudley, and seconded by Mel Weinstein, to reconvene into Open Session. There were 4 ayes.

- a. Report from Closed Session: No Report

Motion to adjourn. Time: 7:05 p.m. A motion was made by Nancy Dudley, and seconded by Mel Weinstein, to adjourn at 7:05 p.m. There were 4 ayes.

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**Administrator's Report**

**Feb 22, 2018**

Activities:

- On February 8, Wendy and I attended Maricopa's board meeting. Our charter renewal was unanimously approved by their board and is valid through July 2023.
- At the Maricopa Board Meeting, Scott Meier talked to Wendy and I about some different ways he wants to approach oversight next year which included breaking up the checklist over three visits. We all agreed this would be a less painful approach to getting through the checklist.
- On January 18, the P2P Science Fair and History Day was held at the clubhouse. A fabulous newspaper article about the event was printed in the paper.
- Ann Coyle, David Mack and I attended the CAASPP training in Bakersfield Feb 15-16. The teachers and I will be meeting to review what we learned in the training and to discuss interim testing for our school.
- \$300 so far has been donated to our after school program "Bear Academy" over and beyond the \$900 approved from SAC. The program is very popular with the students and is at full capacity. Over 1/3 of our students are in the program and we also have a waiting list. Yesterday, Mary Ann had Dionne work with each student on photography to submit for the photography contest.
- Two IEP meetings and several parent meetings were held this month.
- In particular, two family meetings were held with parents who were ready to unenroll their students over similar frustrations. Through careful negotiation and diplomatic efforts, these families with a total student count of 5 have agreed to wait to see if a student supports and teacher accommodations may work to improve their student's learning experience in the Blue Jay's classroom in particular.
- February Life Skills are "Resourcefulness and Initiative." I will be handing out awards next week.
- CAASPP Testing Window is set for 4/23-6/1/18. Still concerned about the internet. ☺
- Sign language is being taught by Shanene Laudenberg in the Quail classroom.
- Peer tutoring was set-up starting with one student and with the hope to extend it to more students.
- New play for end of the year program: Social Skills: How to Interact with Human Beings.
- Much time has been spent on staff support and classroom evaluations.
- Grace Phillips, our RSP teacher, will be going out on maternity leave sometime in the month of March. She is due March 10.
- The Barton Reading program was started this year and is expanding to include more RSP students with reading challenges. Grace is leading the program, but Shanene Laudenberg is also meeting with students to provide this training. One student who is also experiencing some reading challenges, but is not part of RSP yet, is also a part of the program.

Upcoming Events:

March Life Skills are Pride and Responsibility  
March 2: All School Birthday Dr. Seuss  
March 7: Teacher Meeting  
March 14: PI Day (Let them eat pie!) 3.14159265359  
March 20: El Dorado Training - Behavior Intervention Strategies for the Classroom  
March 26- Spring Break *through April 2*  
March Caravan? *tentative March 2*

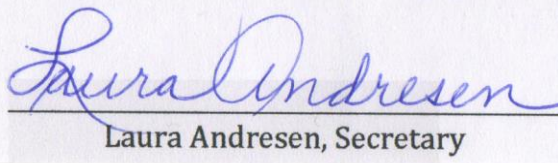
Research:

Open House with Realtors? I have reached out to Jeff Mowry and I am trying to coordinate this. The caravan leader, Daniel Schwartz, is trying to schedule us for a Friday in the next week or two. I suggested March 2 since our school will be celebrating Dr. Seuss's birthday and it will be a fun day to come. I will confirm details ASAP.  
Computers for Learning is a government sponsored program that provides DOT computers to school for free, with the only cost being for shipping. Looking to see if our school may qualify.

CERTIFICATE OF THE SECRETARY

I certify that I am the duly elected Secretary of Peak to Peak Mountain Charter, a California nonprofit public benefit corporation; that these minutes, consisting of 5 pages, are the minutes of the Regular Meeting of the Board of Directors held on Thursday, February 22, 2018.

Executed on February 22, 2018, at Pine Mountain Club, California.



Laura Andresen  
Laura Andresen, Secretary