

APPROVED
PEAK TO PEAK MOUNTAIN CHARTER
Regular Meeting of the Board of Directors
19009 Cerro Noroeste Rd., Pine Mountain Club, CA 93222
5:00 p.m.
Thursday, January 26, 2017

Call to Order: Time: 5:00 p.m. A motion was made by Nancy Dudley, and seconded by Rob Carruth, to call the meeting to order at 5:00 p.m. There were 4 ayes.

Flag Salute

Roll Call to Establish Quorum: The following members were present: Michelle Neville, President; Rob Carruth, Treasurer; Laura Andresen, Secretary; Nancy Dudley, Member. William Koar, Member, was absent.

Public Comment on Agenda or Non-Agenda Items: Carolyn Schwantes, teacher, thanked Rob Carruth for plowing the driveway at the school during the latest snow storm. Everyone was appreciative.

Motion to approve this agenda: A motion was made by Nancy Dudley, and seconded by Michelle Neville, to approve this agenda, omitting the SAC report. There were 4 ayes.

President's Report: Michelle Neville Throckmorton reported that her husband, Jack, had undergone successful surgery. He came home today, Thursday, January 26, 2017. We all wished him a successful and complete recovery.

Administrator's Report:

Activities: Wrote Congratulatory Letters to Families of Science Fair and History Day Winners. An article highlighting the students and their projects was in the paper last week.

Multiple lunch/recess discipline issues were handled. Identifying how to best coordinate added support.

Laura Ramirez, our school psychologist, gave notice; so we are in the process of looking for another school psychologist. Scott Meier, Superintendent, has said that we can drive students to Maricopa for testing to temporarily fill that need.

Due to scheduling difficulties, we are also seeking out a local Resource Specialist.

IEP meeting was held on January 6. An IEP meeting was originally scheduled for January 25, and is in the process of being rescheduled.

New IEP requires use of an iPad. The iPad has been purchased and set up. Dyslexic support apps have been loaded and a technology agreement letter has been drafted. It will be shown at the next board meeting.

Four SST (Student Success Team) meetings have been held. Issues discussed ranged from reading and learning concerns to behavior. We are working with SST paperwork from Maricopa.

Teacher aide/intervention aide position has been filled! We have hired Carla Christian to fill this position. The position is for three days (Tuesday through Thursday) and will include assisting with the Thursday tutoring hour.

Typing/Keyboard Curriculum Materials for Common Core have been provided to teachers.

We are working with Ann Coyle to make sure that we have sex education materials for the 7th and 8th grade students.

We will provide our new set of SST materials for approval at the next board meeting. The materials are congruent with the Maricopa School District. We are calling it "Student Success Team" vs. "Student Study Team" to incorporate both the academic and behavioral elements as well as SST meetings that both address.

The Mental Health First Aid Seminar will be held on March 21, 2017.

Researching:

Smart Board Training

More Teacher Training (based on needs and interest)

Library Availability or other ways to accommodate needs for Smarter Balance Testing

People (preferably local) to fill RSP and Psychologist positions

Need:

Dates for Teacher Evaluations (Evaluations are due by April 15?)

Lead Teacher's Report:

1. Life Skills for January are Integrity and Initiative.
2. Students (4-8) entered our school's Science Fair and History Day competition on Thursday, January 12, 2017, at the PMC Clubhouse. We were fortunate to get community and alumni judges for this event. Two 5th grade students and several groups of 6-8th grade students will represent our school at the county level on March 4, 2017, for History Day. On March 14, 2017, seven students will compete at the Kern County Science Fair in Bakersfield.
3. We are beginning our second set of Community Tutoring, which will run through March, with 6 tutors participating.
4. We sent in our Zaner-Bloser grade level winners in handwriting as follows:
 - Kindergarten: Abigail Hopkins
 - 1st Grade: Zachary Hopkins
 - 2nd Grade: Dylan Fisher
 - 3rd Grade: Danica Crowder
 - 4th Grade: Akira Lawrence
 - 5th Grade: Michaela Glover
 - 6th Grade: Mackenzie Lackey
 - 7th Grade: Siena Carruth
 - 8th Grade: Elizabeth Burket-Thoene
5. We are so grateful to have Tamara Trost on board to help with the administration of IEP's, SBAC testing, and parent interaction.

It was agreed that Tamara Trost and one board member would be doing the teacher evaluations.

This will be my last report as Lead Teacher with the exception of filling in for Tamara Trost in her absence.

Respectfully submitted,

Carolyn Schwantes
Lead Teacher

Office/Fiscal Manager's Report:

Current Enrollment: 84. We have had 6 new enrollments after Winter Break. We will adjust our budget in 2nd Interim Budget to reflect the increase in enrollment.

Business Manager/Fiscal Manager's Report (continued):

We have used 4 of our 7 snow days. This year seems to be a struggle in getting notification through our snow chain. Parents have also been given the option to check the website, as I update prior to making my snow chain calls. Our student information system offers a notification system, but it is based on a minimum amount of students so the cost of \$500 per year is too much. This is costly for the number of families that we have.

Facilities

The window installation has been completed, but we may need follow-up on the sealing of the windows, and one window was broken during installation. A replacement has been ordered.

Ken Bychek replaced the thermostat in the back of the Quonset Building.

We will need to have the roofs repaired on the Quonset building and kindergarten class building. There is a serious leak when it rains. I will reach out to our landlord (Kern County).

P-1 Attendance

We are at 95.93% of attendance, which is 1.93% more than what we projected in the 2016-17 LCAP. With inclement weather, that percentage can easily shrink. We've had 213 days of absence, which is a \$9585 loss in funding.

Motion to approve consent Agenda (Consideration for Action-One motion and vote will enact all consent agenda items):

5.1 Board Minutes

- a. Minutes from the December 7, 2016, Regular Board Meeting

5.2 Accounts Payable Checks

- a. Check/Voucher Register 11/1/2016-12/31/2016 Sum of \$61,524.90

5.3 General Ledger

- a. Summary 11/1/2016-12/31/2016

A motion was made by Rob Carruth, and seconded by Laura Andresen, to approve motion to approve Consent Agenda (Consideration for Action-One motion and vote will enact all consent agenda items): There were 4 ayes.

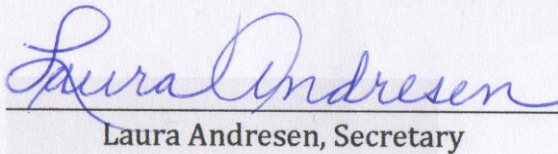
Motion to approve 2015-16 SARC Report (School Accountability Report Card): A motion was made by Rob Carruth, and seconded by Nancy Dudley to approve 2015-2016 SARC Report (School Accountability Report Card). There were 3 ayes and 1 abstention from Nancy Dudley, because of her absence.

Motion to adjourn. Time: 5:56 p.m. A motion was made by Nancy Dudley, and seconded by Rob Carruth, to adjourn the meeting at 5:56 p.m. There were 4 ayes.

CERTIFICATE OF THE SECRETARY

I certify that I am the duly elected Secretary of Peak to Peak Mountain Charter, a California nonprofit public benefit corporation; that these minutes, consisting of 5 pages, are the minutes of the Regular Meeting of the Board of Directors held on Thursday, January 26, 2017.

Executed on January 26, 2017, at Pine Mountain Club, California.



Laura Andresen, Secretary